

盜竊保險投保書

Burglary Risk Proposal Form



通訊地址:香港中環德輔道中 71 號永安集團大廈 9 樓
客戶服務熱線 Customer Service Hotline : 3187 5100

Correspondence Address: 9/F., Wing On House, 71 Des Voeux Road Central, Hong Kong.
傳真 Fax: 3906 9906 電郵 Email: medicaladmin_ins@bocgroup.com

客戶注意事項 Important Notes to the Customer:

- 請以英文正楷填寫本投保書及在適當方格內加「✓」號。本申請須經核保程序。投保書上如有任何更改,請於更正資料旁簽署作實。Please complete the form in English BLOCK LETTERS and please put a "✓" in the box as appropriate. This application is subject to underwriting. Any changes in this Proposal Form should be endorsed.
- 為保障投保公司的利益,若不清楚此投保書需要透露的資料內容,請致電中銀集團保險有限公司(下稱“中銀集團保險”)客戶服務熱線(852) 3187 5100 查詢。若未能充份透露實情,將會使投保公司得不到所需的保障,甚至使保單失效。If you have any doubt on what should be disclosed in this Proposal Form, please contact Bank of China Group Insurance Company Limited (named below as “BOCG Insurance”) customer service hotline (852) 3187 5100 for the interests of the proposed Insured Company. Failure to disclose may mean that the policy will not provide the proposed Insured Company with the coverage required, or may invalidate the policy altogether.
- 若此投保書所含的內容與保單條款有任何歧異,概以保單為準。In the event that the information contained in this Proposal Form does not conform to the terms in any policy issued, the policy terms shall prevail.
- 此保險計劃乃由中銀集團保險承保。This insurance plan is underwritten by BOCG Insurance.

投保公司資料 Details of the proposed Insured Company

1. 公司名稱 Name of Company: _____	
2. 商業登記證號碼 Business Registration No.: _____	/ 公司註冊證書編號 Certificate of Incorporation No.: _____
3. 行業 / 業務性質 Industry / Business nature: _____	
4. 通訊地址 Correspondence Address: 室 Room / Flat _____ 層數 Floor _____ 座數 Block / Tower _____ 大廈/屋苑名稱 Name of Building / Name of Estate _____ 街道號數及名稱 Number and Name of Street/Road _____ 地區 District _____ <input type="checkbox"/> 香港 HK <input type="checkbox"/> 九龍 KLN <input type="checkbox"/> 新界 NT	
5. 聯絡人姓名 Name of Contact Person: _____	6. 聯絡電話 Contact No.: _____
7. 電子郵箱 Email: _____	

投保標的物詳情 Particulars of Property to be Insured	投保額 Sum Insured	保險公司專用 For Office use only	
		費率 Rate	保費 Premium
貨物主要為 On Stock in Trade chiefly consisting of:	HK\$		
生財工具、裝修、傢俬、用具 On Trade Furniture, Fixture, Fittings and Appliances:	HK\$		
其它 Others:	HK\$		
共 Total:	HK\$		
除有另行規定者外,上述所保標的物的每件價值均不超過港幣_____元正。 No one article to be deemed of greater value than HK\$_____unless specified otherwise.			

^保險業監管局(「保監局」)將按適用徵費率向保單持有人收取保費徵費。為避免任何法律後果,保單持有人需於繳交保費時向保險公司繳付該筆保費的訂明徵費,並由保險公司將該已繳付的徵費轉付予保監局。徵費金額會因應徵費率調整而有所變更。有關詳情,請瀏覽保監局的網頁 www.ia.org.hk。The Insurance Authority (“IA”) will collect premium levy from the policyholder at the applicable rate. In order to avoid any legal consequences, the policyholder must pay to the insurance company a prescribed levy for the premium for direct remittance to the IA. The levy amount may be subject to change depending on the applicable rate. For details, please visit IA's website www.ia.org.hk.

承保期 Period of Insurance

由 From (日 D / 月 M / 年 Y) _____ 至 To (日 D / 月 M / 年 Y) _____ (首尾兩日包括在內 Both dates inclusive)

投保資料 Insured details

(1) 投保地址 Insured Premises:

(2) 佔用性質 Description of Premises: 住宅 Resident 商店 Shop 寫字樓 Office 倉庫 Godown

投保書陳述項目 Stated information for this Proposal Form

1. 投保地址是否與其他人/公司共用? Is the premises shared with other person(s) or company? 是 Yes 否 No

若“是”，請詳述: If “Yes”, please give full particulars: _____

2. 請詳述防盜設備並提供安裝公司的名稱: Please state the entrance preventive and the name of the contractor:

3. 投保公司從何時開始佔用投保地址? How long have the premises been occupied by your Company? _____

4. 投保地址是否有人留宿? Whether the premises will be left unoccupied at any time? 是 Yes 否 No

5. 當無人留宿投保地址時是否有看更人看守? Whether any watchman is on duty whilst the premises are so unoccupied? 是 Yes 否 No

若“是”，請提供看更人數: If “Yes”, please provide the number of watchman: _____

6. 投保地址曾否投保過火險及盜竊險? Whether the premises have been insured against Fire, Burglary or Housebreaking Insurance? 是 Yes 否 No

若“是”，請詳述: If “Yes”, please give details: _____

7. 投保地址的火險或盜竊險投保曾否被任何保險公司 Has any Insurer, in respect of Fire, Burglary or Housebreaking insurance, ever

(a) 拒絕受保? declined your proposal? 是 Yes 否 No

(b) 拒絕續保或取消保單? refused to renew or cancelled your policy? 是 Yes 否 No

(c) 要求增加保費或加訂其他特別條款? required an increased rate or imposed special conditions? 是 Yes 否 No

若“是”，請列明保險公司名稱: If “Yes”, please state the name of Insurer: _____

8. 投保公司過去曾否遭受過火災、搶竊或失竊損失? Have your Company ever suffered loss by Fire, Burglary, Housebreaking or Larceny? 是 Yes 否 No

若“是”，請詳述: If “Yes”, please give details: _____

9. 上述損失曾否購有保險? Was the loss insured? 是 Yes 否 No

若“是”，請列明保險公司名稱: If “Yes”, please state the name of Insurer: _____

10. 投保地址在投保公司佔用期間，曾否有盜賊進入過? Have the premises been entered by thieves at any time occupied by your Company? 是 Yes 否 No

11. 所保物品是否有完整的存貨記錄? 此項記錄是否即時更新? Do you keep, and will you continue to keep, full records of stock, and will these always be kept up to date? 是 Yes 否 No

12. 上述「投保標的物詳情」的投保金額是否為全部所保標的物的總值? Do the Sum Insured as shown above in “Particulars of Property to be Insured” represent the full value of the property? 是 Yes 否 No

聲明 Declaration

1. 本公司謹此聲明，於本投保書之陳述乃真確無訛，可作為簽發保單之根據。本公司亦明白如資料錯誤或不詳盡，本公司及/或受保人之保障有失效之虞。 Our Company declares that the information stated in this Proposal Form is true and complete and will form the basis of this insurance. Our Company also understands that if any information stated is untrue or incomplete, the cover for our Company and/or Insured Person may be invalidated.
2. 本公司謹此聲明，本投保書是在香港特別行政區內簽署，如有任何訛騙或資料失實，本公司及/或受保人之保障有失效之虞。 Our Company declares that this Proposal Form is applied and signed in HKSAR, in case of fraud or factual misrepresentation, the cover for our Company and/or Insured Person may be invalidated.
3. 本公司同意中銀集團保險保留一切有關投保書接納與否之權利。Our Company agrees BOCG Insurance reserves the right to accept or decline our Company's application.
4. 本公司明白必須繳付全額保費及保單生效後，中銀集團保險對本公司及/或受保人之保險責任始行生效。 Our Company understands that BOCG Insurance's insurance liability for our Company and/or Insured Person will only take effect provided that premium have been fully paid and the policy was put in-force.

收集個人資料聲明 Personal Information Collection Statement

本公司明白本公司提供的資料為中銀集團保險提供保險業務所需，並可能使用於下列目的： Our Company understands that the information provided by our Company to BOCG Insurance is collected to enable BOCG Insurance to carry on insurance business and may be used for the purpose of:

- (1) 處理及審批本公司的保險申請或本公司將來提交的保險申請; processing and evaluating our Company's insurance application and any future insurance application our Company may make ;
- (2) 執行本公司保單的行政工作及提供與本公司保單相關的服務; administering our Company's insurance policy and providing services in relation to our Company's insurance policy;
- (3) 分析或調查、處理及支付本公司保單有關的索償; analysis or investigating, processing and paying claims made under our Company's insurance policy;
- (4) 發出繳交保費通知及向本公司收取保費及欠款; invoicing and collecting premiums and outstanding amounts from our Company;
- (5) 任何與保險有關的產品或服務的任何更改、變更、取消或續期; any alterations, variations, cancellation or renewal of any insurance related product or service;
- (6) 就以上用途聯絡本公司; contacting our Company for any of the above purposes;
- (7) 中銀集團保險行使任何代位權; exercising any right of subrogation by BOCG Insurance;
- (8) 其它與上述用途有直接關係的附帶用途; other ancillary purposes which are directly related to the above purposes;及 and
- (9) 遵循適用法律，條例及業內守則及指引。 complying with applicable laws, regulations or any industry codes or guidelines.

中銀集團保險亦可因應上述用途將受保人的個人資料移轉予下列各方： BOCG Insurance may disclose the Insured Person's personal data for the above purposes to the following classes of transferees:

- a. 就上述用途，向中銀集團保險提供行政、通訊、電腦、付款、保安及其它服務的第三方代理、承包商及顧問 (包括：醫療服務供應商、緊急救援服務供應商、電話促銷商、郵寄及印刷服務商、資訊科技服務供應商及數據處理服務商); third party agents, contractors and advisors who provide administrative, communications, computer, payment, security or other services which assist BOCG Insurance to carry out the above purposes (including medical service providers, emergency assistance service providers, telemarketers, mailing houses, IT service providers and data processors);
- b. 處理索賠個案的理賠師、理賠調查員及醫療顧問; in the event of a claim, loss adjudicators, claims investigators and medical advisors;
- c. 追討欠款的收數公司或索償代理; in the event of default, debt collectors and recovery agents;
- d. 保險資料服務公司及信貸資料服務公司; insurance reference bureaus or credit reference bureaus;
- e. 再保公司及再保經紀; reinsurers and reinsurance brokers;
- f. 本公司的保險經紀(若有); our Company insurance broker (if our Company have one);
- g. 中銀集團保險的法律及專業業務顧問; BOCG Insurance's legal and professional advisors;
- h. 中銀集團保險的關連公司(以《公司條例》內的定義為準); BOCG Insurance's related companies (as that term is defined in the Companies Ordinance);
- i. 現存或不時成立的任何保險公司協會或聯會或類同組織(「聯會」)及其會員，以達到任何上述或有關目的，或以便「聯會」執行其監管職能，或其他基於保險業或任何「聯會」會員的利益而不時在合理要求下賦予「聯會」的職能; any association, federation or similar organization of insurance companies ("Federation") and its members that exists or is formed from time to time for any of the above or related purposes or to enable the Federation to carry out its regulatory functions or such other functions that may be assigned to the Federation from time to time and are reasonably required in the interest of the insurance industry or any member(s) of the Federation;
- j. 透過「聯會」移轉予任何「聯會」的會員，以達到任何上述或有關目的; any member(s) of the "Federation" by the "Federation" for any of the above or related purposes;
- k. 任何有關的公司，或任何其他從事與保險或再保險業務有關的公司，或與保險業務有關的中介人或索償或調查或其他服務提供者，以達到任何上述或有關目的; any related company or any other company carrying on insurance or reinsurance related business or an intermediary or a claims or investigation or other service provider providing services relevant to insurance business for any of the above or related purposes;

- l. 保險索償投訴局及同類的保險業機構; the Insurance Claims Complaints Bureau and similar industry bodies;及 and
m. 法例要求或許可的政府機關。 government agencies and authorities as required or permitted by law.

本公司在此授權中銀集團保險可向「聯會」從保險業內收集的資料中查閱及/或核對本公司及/或受保人任何資料。BOCG Insurance is hereby authorized to obtain access to and/or to verify any of our Company and/or the Insured Person's data with the information collected by the Federation from the insurance industry.

此外，經本公司同意，中銀集團保險可能會以其它方式使用及披露受保人的個人資料。Moreover, BOCG Insurance may also use and disclose the Insured Person's personal data otherwise with our Company's consent.

本公司有權查閱及要求更正由中銀集團保險持有有關受保人的個人資料。如有需要，可向中銀集團保險法律與合規部提出（電話：2867 0888，傳真：3906 9939）。Our Company has the right to obtain access to and to request correction of any personal information concerning the Insured Person held by BOCG Insurance. Requests for such access can be made to BOCG Insurance's Legal and Compliance Department (Tel: 2867 0888 / Fax: 3906 9939).

支付經紀佣金 Payment of Broker Commission

本公司明白、確知及同意，中銀集團保險會就本公司購買及接受其簽發的保單，於保單有效期內（包括續保期）向負責安排有關保單的獲授權保險經紀支付佣金。假如本公司為法人團體，代表本公司簽署的獲授權人員須向中銀集團保險確認他/她已獲該法人團體授權。Our Company understands, acknowledges and agrees that, as a result of our Company purchasing and taking up the policy to be issued by BOCG Insurance, BOCG Insurance will pay the authorized insurance broker commission during the continuance of the policy including renewals, for arranging the said policy. Where our Company is a body corporate, the authorized person who signs on behalf of our Company further confirms to BOCG Insurance that he or she is authorized to do so.

本公司亦明白中銀集團保險必須取得本公司以上的同意，才可以處理本公司之保險申請。Our Company further understands that the above agreement is necessary for BOCG Insurance to proceed with the application.

本公司確認同意本投保書內之所有部份，包括但不限於上列之聲明、收集個人資料聲明及支付經紀佣金。Our Company confirms our agreement to all sections in this Proposal Form, including but not limited to the above Declaration, Personal Information Collection Statement and Payment of Broker Commission.

簽署人姓名
Name of the Signatory

簽署人職位
Title of Signatory

授權簽署及公司蓋章
Authorized signature & company stamp

簽署地: 香港及日期 (日/月/年)
Signed Place: Hong Kong and Date (DD/MM/YY)

本投保書在未被同意受保前，中銀集團保險不負任何責任。
The BOCG Insurance has no liability whatsoever before the application for insurance in this Proposal Form is accepted.

保險公司專用 For Office use only

經紀/代理編號 Broker/Agent No.	保單編號 Policy No.	經辦人 Handled By	覆核人 Checked By

經紀代理資料 Broker / Agent Information

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